

MINUTES ORANGE COUNTY FIRE AUTHORITY

Board of Directors
Regular Meeting
Thursday, January 28, 2010
6:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602-0125

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on January 28, 2010, at 6:30 p.m. by Chairman Doug Davert.

INVOCATION

The invocation was given by OCFA Chaplain Jeff Hetschel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Director Kelley.

ROLL CALL

Present: Joel Bishop, Alternate, Dana Point	Neil Blais, Rancho Santa Margarita
Bill Campbell, County of Orange	Henry Charoen, La Palma
James Dahl, San Clemente	Doug Davert, Tustin
Donald Garcia, Aliso Viejo	Sukhee Kang, Irvine
Trish Kelley, Mission Viejo	Don McCay, Buena Park
Janet Nguyen, Alternate, County of Orange	Brad Reese, Villa Park
Nancy Rikel, Yorba Linda	Martin Rhodes, Laguna Woods
R. Craig Scott, Laguna Hills	Todd Seymore, Cypress
Gordon Shanks, Seal Beach	David Shawver, Stanton
Ken Stephens, Los Alamitos	Tri Ta, Westminster
Mark Tettermer, Lake Forest	Jeremy Yamaguchi, Placentia

Absent: Pat Bates, County of Orange	Gary Capata, Laguna Niguel
Mark Nielsen, San Juan Capistrano	Steven Weinberg, Dana Point

Also present were:

Fire Chief Keith Richter	Assistant General Counsel James Eggart
Assistant Chief Laura Blaul	Assistant Chief Mark Kramer
Assistant Chief Lori Zeller	Clerk of the Authority Sherry Wentz
Assistant Clerk Lydia Slivkoff	

ADMINISTRATION OF OATH OF OFFICE FOR THE NEWLY APPOINTED BOARD MEMBERS

Chairman Davert introduced and welcomed newly appointed Board Members Donald Garcia, Aliso Viejo; Sukhee Kang, Irvine; Gordon Shanks, Seal Beach; Ken Stephens, Los Alamitos; and Jeremy Yamaguchi, Placentia.

Clerk of the Authority Sherry Wentz administered the Oath of Office to new Board Members.

Chairman Davert pulled Agenda Item No. 2 for approval prior to presentations.

PRESENTATIONS

Chairman Davert and Fire Chief Richter presented a resolution to commend Assistant Chief Mark Kramer on his retirement and recognizing his 33 years of dedication to the Fire Service.

PUBLIC COMMENTS

Chairman Davert opened the Public Comments portion of the meeting. Chairman Davert closed the Public Comments portion of the meeting without any comments.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

Budget and Finance Committee Chair Trish Kelley reported at the January 13, 2010, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send the Cardiac Monitor/Defibrillator Replacement to the Board of Directors with the recommendation that the Board approve the item. She also reported the Committee reviewed and discussed the Cost Containment Status Update and directed staff to place the item on the Board agenda with the Budget and Finance Committee's recommendation that staff produce an in-house electronic version of the Annual Report; staff transmit all future agendas electronically; the Board retain its current budget for commemorations; and staff to seek Board direction regarding Board budget line items concerning food provided for Board/Committee meetings and Board's stipend. Finally, Budget and Finance Committee Chair Kelley indicated the Committee reviewed the Mid-Year Financial Report and directed staff to place the item on the Board agenda with the recommendation that the Board approve all of the proposed budget reduction measures with the exception of: 1) Elimination of the Overtime-Funded 4th Position on Trucks; 2) Reduction of Station 20 Staffing; and 3) Expiration of Release Time Agreement. She indicated the Committee requested that staff search for alternative budget reduction measures and return to the Budget and Finance Committee with its recommendations. She also indicated as an alternative to implementing the budget reduction measures that impact service at this time, the Committee preferred to wait and monitor updated retirement rate information from OCERS, and use a portion of the available fund balance to balance the mid-year budget adjustments.

MINUTES (1)

1. Approval of Minutes from Regular Meeting held on November 19, 2009

On motion of Director Seymore and second by Director Kelley, the Board voted to approve the Minutes from the November 19, 2009, Board of Directors Meeting. Directors Bishop, Garcia, Kang, Shanks, Stephens, and Yamaguchi abstained.

Vice Chair Blais pulled Agenda Item No. 7 for separate consideration.

CONSENT CALENDAR (2 – 7)

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Board Member or a member of the public requests separate action on a specific item.

2. Resolution – Recognizing Retirement of OCFA Assistant Chief Mark Kramer

Chairman Davert pulled this agenda item from the Consent Calendar for approval prior to presentations.

On motion of Director Seymore and second by Vice Chair Blais, the Board voted unanimously to adopt Resolution 2010-01 in appreciation of Assistant Chief Mark Kramer on the occasion of his retirement.

ORANGE COUNTY FIRE AUTHORITY
BOARD OF DIRECTORS
RESOLUTION NO. 2010-01

A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY
BOARD OF DIRECTORS IN APPRECIATION OF ASSISTANT CHIEF
MARK KRAMER ON THE OCCASION OF HIS RETIREMENT

3. FY 2009/10 Second Quarter Progress Report on Planning and Development Services Activity

On motion of Director Seymore and second by Director Dahl, the Board voted unanimously to receive and file the report.

4. Cardiac Monitor/Defibrillator Replacement

Director Shawver requested information on the disposition of the current defibrillators if the new ones were purchased.

Assistant Chief Kramer indicated the current defibrillators are part of the trade in value for the new defibrillators.

On motion of Director Seymore and second by Director Dahl, the Board voted unanimously to:

1. Approve the issuance of a sole source purchase order to Zoll Medical Corporation for the purchase of new “E Series” ALS monitor/defibrillators and “AED Pro” BLS/ALS semi-automatic monitor/defibrillators with associated support equipment, cables and supplies, for a total cost of \$1,897,520.
2. Authorize an increase in appropriations of \$1,897,520 in Fund 133 (Vehicle Replacement) for FY 2009/10 and release reserves in the same amount.

5. Monthly Reserve Firefighter Program Status Update

On motion of Director Seymore and second by Director Dahl, the Board voted unanimously to receive and file the report.

6. Approval of Purchase Agreement and Replacement Land Lease for Fire Station 41, Air Operations and Maintenance Facility, Fullerton Airport

On motion of Director Seymore and second by Director Dahl, the Board voted unanimously to:

1. Authorize the Fire Chief to rescind the Land Lease entered into with the City of Fullerton in 2009 and to execute a new Land Lease with the City of Fullerton for Fire Station 41, Air Operations and Maintenance Facility, Fullerton Airport, in a form substantially similar to Attachment 1.
2. Authorize the Fire Chief to execute a Purchase and Sale Agreement with FW Aviation, LLC for the hangar facility located at 3900-3970 Artesia Blvd., Fullerton, and related leasehold interest, in a form substantially similar to Attachment 2.
3. Authorize the Executive Committee to approve any substantive revisions to the Purchase and Sale Agreement and/or Lease, if necessary.

7. Adoption of OCFA 2010 Legislative Policy Guidelines

Vice Chair Blais pulled this agenda item to request a revision to the attached 2010 Legislative Policy Guidelines, I.B.1. (Budget and Fiscal, Revenue, Fees, and Taxes) to replace the word “Support” with “Review and Monitor.”

On motion of Vice Chair Blais and second by Director Nguyen, the Board voted unanimously to adopt the OCFA 2010 Legislative Policy Guidelines as amended, and direct OCFA staff to initiate procedure to implement those policies.

END OF CONSENT CALENDAR

BOARD DISCUSSION (8 - 9)

8. Cost Containment Status Update

Assistant Chief Zeller provided an overview of the Cost Containment Status Update.

A lengthy discussion ensued.

On motion of Director Campbell and second by Director Seymore, the Board voted unanimously to 1) approve a reduction of \$17,830 within the Board of Directors FY 2010/11 budget for formal printing and delivery of the Annual Report and Board Agendas, and replace past printing and delivery practices with electronic distribution methods; and 2) to retain the budget for Board Commemorations.

On motion of Director Campbell and second by Director Shawver, the Board voted unanimously to use an Opt In/Opt Out system for providing hard copy agendas to Board and Committee Members, along with delivery only by United States Post Mail.

On motion of Director Scott and second by Director Garcia, the Board voted to retain Board Member stipends. Vice Chair Blais and Directors Charoen, Dahl, Stephens, and Tettermer registered No votes.

On motion of Director Scott and second by Director Garcia, the Board voted by Roll Call to continue meals for Board of Director and Committee meetings as they currently stand. The motion failed by the following roll call vote:

Roll Call Vote:

Ayes:	Donald Garcia, Aliso Viejo R. Craig Scott, Laguna Hills Gordon Shanks, Seal Beach	Joel Bishop, Alternate, Dana Point Trish Kelley, Mission Viejo
Noes:	Neil Blais, Rancho Santa Margarita Henry Charoen, La Palma Doug Davert, Tustin Don McCay, Buena Park Brad Reese, Villa Park Martin Rhodes, Laguna Woods David Shawver, Stanton Tri Ta, Westminster Jeremy Yamaguchi, Placentia	Bill Campbell, County of Orange James Dahl, San Clemente Sukhee Kang, Irvine Janet Nguyen, Alternate, County of Orange Nancy Rikel, Yorba Linda Todd Seymore, Cypress Ken Stephens, Los Alamitos Mark Tettermer, Lake Forest

Abstain: None

On motion of Director McCay and second by Director Scott, the Board voted to eliminate meals at Executive Committee meetings and approved economized meals at Board of Directors meetings. Directors Charoen, Dahl, Kang, Nguyen, Seymore, Stephens, and Tettermer registered No votes.

9. Mid-Year Financial Report

Chief Richter provided an overview of prior committee meeting actions.

Treasurer Tricia Jakubiak provided an update on the current economic environment.

Assistant Chief Zeller provided a PowerPoint presentation on the Mid-Year Financial Report.

Public Comments:

- Joe Kerr, President , Orange County Professional Firefighters Association, Local 3631
- Dave Phillips, President , Orange County Chief Officers Association

A lengthy discussion ensued.

On motion of Director Nguyen and second by Director Ta, the Board voted unanimously to authorize the Board Chair and Vice Chair, acting as an ad hoc committee, to meet with staff, labor groups, member Cities, and the County of Orange, to review the budget and determine alternative areas of reduction in lieu of proposed staff recommendations; and to report back to the Budget and Finance Committee and Board of Directors within 60 days.

REPORTS (10)

10. Chief's Report

Chief Richter provided an update on the Operations Assistant Chief recruitment and indicated he would meet with the Executive Team prior to making a final selection. He reported the revised Strategic Plan is moving forward and a draft plan would be ready in March 2010. Chief Richter indicated last year alpha testing on the "Ready, Set, Go" Program was done by Orange County Fire Authority and Ventura County Fire Department, and the program would now be implemented nationally by eight other fire departments. He commended Assistant Chief Blaul and staff for restructuring the program for national use. Chief Richter indicated beginning in 2011, all one and two-family homes must have automatic fire sprinkler systems, and again commended Assistant Chief Blaul for championing the cause. He reported Assistant Chief Kramer would be testifying before a Congressional Committee in support of the Urban Search and Rescue Program and Task Force 5, and thanked staff for reaching out nationally and generating additional revenues for the fire service. Chief Richter indicated the Deputy Chief position has been deferred until the Strategic Plan Battalion Chief is able to return to the field. Finally, he reported Brea and Fountain Valley Fire Departments are waiting for their City Councils to address the proposals from OCFA.

BOARD MEMBER COMMENTS

Director Rikel appealed to Fire Chief Richter and the OCFA Board to enact changes to its Air Operations Program to meet industry standards and the needs of the citizens in OCFA's jurisdiction. She also requested it be addressed at the next Board meeting.

Director Bishop left at this point. (9:25 p.m.)

Director Ta left at this point. (9:30 p.m.)

Director Rhodes thanked Fire Station 22 and the OCFA units that assisted with a major fire in Laguna Woods on January 14, 2010, which displaced many of its residents. He commended staff and OCFA Chaplains for coming to the aid and comfort of approximately 150 people who were displaced.

Director Shanks thanked OCFA for assisting the City of Seal Beach with bulldozers and pumps to minimize flooding during the recent storms.

CLOSED SESSION

No items.

ADJOURNMENT

Chairman Davert adjourned the meeting at 9:45 p.m. in memory of Captains Patrick McGinnis and Howard Smith, and Fire Apparatus Engineer J.B. Burton.

The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for March 25, 2010, at 6:30 p.m.

Sherry A.F. Wentz, CMC
Clerk of the Authority