

RESOLUTION NO. 2020-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGE COUNTY FIRE AUTHORITY ADOPTING A
CONFLICT OF INTEREST CODE WHICH SUPERSEDES
ALL PRIOR CONFLICT OF INTEREST CODES**

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

WHEREAS, the Orange County Fire Authority previously adopted the Conflict of Interest Code as set forth in Resolution No. 2018-06, and that Code now requires updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the persons holding designated positions defined in Exhibit A attached to and made part of this resolution shall file a Statement of Economic Interest pursuant to the requirements of the Conflict of Interest Code.

WHEREAS, the disclosure categories as defined in Exhibit B are attached to and made a part of this resolution and shall require the designated positions to disclose pursuant to identified categories.

WHEREAS, this Resolution shall take effect immediately following the County of Orange Board of Supervisors approval of said resolution.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The terms of Title 2, California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission were approved by the Board of Directors on October 25, 2018 and hereby incorporated by reference and, together with Exhibits A and B constitutes the Conflict of Interest Code of the Orange County Fire Authority.

SECTION 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the Orange County Fire Authority are hereby superseded.

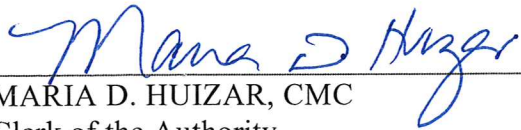
SECTION 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

PASSED, APPROVED, AND ADOPTED this 22nd day of October, 2020.



SHELLY HASSELBRINK, CHAIR
Board of Directors

ATTEST:



MARIA D. HUIZAR, CMC
Clerk of the Authority


APPROVED AS TO FORM:

By: 
DAVID E. KENDIG,
General Counsel

STATE OF CALIFORNIA }
COUNTY OF ORANGE } ss
CITY OF IRVINE }

I, Maria D. Huizar, Clerk of the Orange County Fire Authority, do hereby certify that the foregoing Resolution No. 2020-07 was duly passed and adopted at a regular meeting of the Board of Directors of the Orange County Fire Authority held on the day of October 22, 2020, by the following roll call vote, to wit:

AYES:	Lisa Bartlett, County of Orange	Letitia Clark, Tustin
	Carol Gamble, Rancho Santa Margarita	Dave Harrington, Aliso Viejo
	Shelley Hasselbrink, Los Alamitos	Noel Hatch, Laguna Woods
	Gene Hernandez, Yorba Linda	Rob Johnson, Cypress
	Anthony Kuo, Irvine	Thomas Moore, Seal Beach
	John O'Neill, Garden Grove	Vince Rossini, Villa Park
	Don Sedgwick, Laguna Hills	Dave Shawver, Stanton
	Michele Steggell, La Palma	Elizabeth Swift, Buena Park
	Tri Ta, Westminster	Mark Tettemer, Lake Forest
	Juan Villegas, Santa Ana	Donald P. Wagner, County of Orange
	Kathleen Ward, San Clemente	
NOES:	None	
ABSTAIN:	None	
ABSENT	Sergio Farias, San Juan Capistrano	Joe Muller, Dana Point
	Ed Sachs, Mission Viejo	Sandy Rains, Laguna Niguel



MARIA D. HUIZAR, CMC
Clerk of the Authority



ORANGE COUNTY FIRE AUTHORITY CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of Title 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Orange County Fire Authority.

DESIGNATED EMPLOYEES

Designated employees (excluding consultants) shall file Statements of Economic Interests with the Clerk of the Orange County Board of Supervisors who will make the statements available for public inspection and reproduction (Government Code Section 81008). Consultants shall file Statements of Economic Interests with the Orange County Fire Authority Clerk of the Authority.

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18700.3, are NOT subject to the Authority's code, but are subject to the disclosure requirements of the Act (Government Code Section 87200 et seq.). [Regs. §18730(b)(3)]. These positions are listed here for informational purposes only.

It has been determined that the positions listed below are Orange County Fire Authority officials who manage public investments:

Board of Directors
Fire Chief
Treasurer
Deputy Chief / Administration & Support Bureau
Assistant Chief / Business Services Department

These positions shall file original Statements of Economic Interests with the Clerk of the Orange County Board of Supervisors.

The disclosure categories and requirements for these positions are set forth in Article 2 of Chapter 7 of the Political Reform Act, Government Code Section 87200 et seq. They generally require the full disclosure of interests in real property in the agency's jurisdiction, as well as investments, business positions and sources of income (including gifts, loans, and travel payments), Disclosure Category OC-51.

ORANGE COUNTY FIRE AUTHORITY

**CONFLICT OF INTEREST CODE
LIST OF DESIGNATED POSITIONS**

Designated Position	Disclosure Category
Accounting Manager	OC-27
Assistant Chief / Business Services Department**	OC-51
Assistant Chief / Community Risk Services Department	OC-51
Assistant Chief / Emergency Medical Services Department	OC-51
Assistant Chief / Field Operations Services Department	OC-51
Assistant Chief / Logistics Department	OC-51
Assistant Clerk of the Authority	OC-05
Assistant Fire Marshal	OC-29
Assistant Information Technology Manager	OC-08
Assistant Purchasing Agent	OC-05 OC-51
Assistant Treasurer	OC-27
Board of Directors**	OC-51
Buyer	OC-05 OC-51
Clerk of the Authority	OC-05
Construction Manager	OC-32
Consultant	OC-30
Deputy Chief / Administration and Support Bureau**	OC-51
Deputy Chief / Emergency Operations Bureau	OC-51
Deputy Fire Marshal	OC-29
Director of Communications (Corporate Communications)	OC-51
Emergency Communications Center Manager	OC-41
EMS Coordinator	OC-05
EMS Medical Director	OC-05
Facilities Maintenance Manager	OC-51
Finance Manager	OC-27

Designated Position	Disclosure Category
Battalion Chief (Emergency Command Center)	OC-05
Battalion Chief (Emergency Medical Services)	OC-05
Battalion Chief (Spec Developer for Apparatus)	OC-05
Battalion Chief (Spec Developer for PPEs)	OC-05
Battalion Chief (US&R Logistics)	OC-05
Fire Captain (Spec Developer for Apparatus)	OC-05
Fire Captain (Spec Developer for PPEs)	OC-05
Fire Captain (US&R Logistics)	OC-05
Fire Chief**	OC-51
Fire Community Relations / Education Supervisor	OC-51
Fire Division Chief	OC-51
Fire Engineer (Spec Developer for Apparatus)	OC-05
Fire Engineer (US&R Logistics)	OC-05
Fire Prevention Analyst	OC-29
Fire Prevention Specialist	OC-29
Fire Safety Engineer	OC-29
Firefighter/Paramedic (US&R Logistics)	OC-05
Fleet Services Manager	OC-05
Fleet Services Supervisor	OC-05
General Counsel	OC-30
Geographic Information Systems Supervisor	OC-08
Human Resources Director	OC-11
Human Resources Manager	OC-11
Information Technology Manager	OC-08
Information Technology Supervisor	OC-08
Legislation Analyst	OC-51
Organizational Development and Training Program Manager	OC-05
Payroll and Accounts Payable Manager	OC-11

Designated Position	Disclosure Category
Procurement Evaluation Committee Members	vary
Property Manager	OC-51
Public Relations Manager	OC-51
Purchasing and Materials Manager	OC-05
Risk Management Analyst	OC-12
Risk Management Safety Officer	OC-12
Risk Manager	OC-12
Senior Fire Apparatus Parts Specialist	OC-05
Senior Fire Prevention Specialist	OC-29
Service Center Supervisor	OC-05
Supervising Purchasing Agent	OC-05
Treasurer **	OC-51
US&R Warehouse and Logistics Specialist	OC-05

Note: 87200 Filers identified with **

ORANGE COUNTY FIRE AUTHORITY

CONFLICT OF INTEREST CODE

DISCLOSURE CATEGORIES/DESCRIPTIONS

Required filers must review Form 700 Schedules and complete forms as mandated by the specific Disclosure Category designated.

DISCLOSURE CATEGORY	DISCLOSURE DESCRIPTION*
OC-05	All INVESTMENTS in, BUSINESS POSITIONS and INCOME, (including gifts, loans, and travel payments) from <u>sources that provide services, supplies, materials, machinery, equipment</u> (including training and consulting services) used by the County Department, Authority or District, as applicable.
OC-08	All INVESTMENTS in, BUSINESS POSITIONS with and INCOME, (including gifts, loans and travel payments) from <u>sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment, or services</u> (including training and consulting services) used by the County Department, Authority or District, as applicable.
OC-11	All interests in REAL PROPERTY in Orange County or located entirely or partly within the Authority or District boundaries as applicable, as well as INVESTMENTS in, BUSINESS POSITIONS with and INCOME (including gifts, loans and travel payments) from sources that are <u>engaged in the supply of equipment related to recruitment, employment search & marketing, classification, training, or negotiation with personnel; employee benefits, and health and welfare benefits.</u>
OC-12	All interests in REAL PROPERTY in Orange County, the District, or Authority, as applicable, as well as INVESTMENTS in, BUSINESS POSITIONS with and INCOME (including gifts, loans and travel payments) from sources that <u>invest funds or engage in the business of insurance</u> including, but not limited to insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers and actuaries; from financial institutions including but not limited to, banks, savings & loan associations and credit unions or sources that have filed a claim, or have a claim pending, against Orange County, the Authority or the District, as applicable.
OC-27	All INVESTMENTS in, BUSINESS POSITIONS with and sources of INCOME (including gifts, loans, and travel payments) from sources that are <u>engaged in banking and/or investment business.</u>

DISCLOSURE CATEGORY	DISCLOSURE DESCRIPTION*
OC-29	All INVESTMENTS in, BUSINESS POSITIONS with and INCOME (including gifts, loans, and travel payments) from <i>sources that are subject to inspection or regulation</i> by the County Department, Authority or District, as applicable.
OC-30	<p><u>Consultants</u> shall be included in the list of designated employees and shall disclose pursuant to the BROADEST CATEGORY in the code subject to the following limitation:</p> <p>The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section.</p> <p>Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.</p>
OC-32	All INVESTMENTS in, BUSINESS POSITIONS with and INCOME (including gifts loans and travel payments) from sources that are <u>engaged in any real estate activity</u> within the geographical boundaries of the County, District or Authority as applicable, including but not limited to real estate appraisal, development, construction, sales, brokerage, leasing, lending, insurance or property management.
OC-41	All interests in real property in Orange County, the District or Authority, as applicable, as well as investments in, business positions with and income (including gifts, loans and travel payments) from sources that provide services, supplies, materials, machinery, vehicles, or equipment (including training and consulting services) used by the County Department, Authority or District, as applicable.
OC-51	All interests in real property in Orange County, the District or Authority, as applicable, as well as investments in, business positions with and income (including gifts, loans and travel payments) from sources that provide or which it is foreseeable may provide services, supplies, materials, machinery, vehicles, or equipment (including training and consulting services) used by the County Department, Authority or District, as applicable.

* As used herein, the terms “Department,” “County Department,” “District” and “Authority” shall all mean “Orange County Fire Authority”