



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, August 28, 2014

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Ken Krikac

PLEDGE OF ALLEGIANCE by Director Bates

ROLL CALL

PRESENTATIONS

1. [Requests for Commendations and Proclamations](#)

Submitted by: Sherry Wentz, Clerk of the Authority

- A. Recognition of former OCFA Board Chair Steven Weinberg
- B. Presentation of Certificate of Achievement to the Business Services Department – Finance Division, Orange County Fire Authority for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its Comprehensive Annual Financial Report (CAFR).
- C. Presentation of National Procurement Institute’s Annual Achievement of Excellence in Procurement Award for 2014

Recommended Action:

Approve requests as submitted and make presentations to those present.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board’s subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

MINUTES

2. [Minutes from July 24, 2014, Regular Board of Directors Meeting \(A\) and Minutes from August 14, 2014, Special Board of Directors Meeting \(B\)](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

CONSENT CALENDAR**3. [Ratify Appointment to Executive Committee](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Ratify the appointments of Noel Hatch and Elizabeth Swift to the Executive Committee.

4. [Acceptance of DHS/FEMA Administrative Preparedness Grant](#)

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Adopt the submitted resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's (DHS/FEMA) Administrative Preparedness Grant.
2. Authorize a budget adjustment increasing the FY 2014/15 General Fund (121) revenues and appropriations in the amount of \$1,164,131 for the US&R Program.

5. [Acceptance of California Fire and Rescue Training Authority Urban Search & Rescue Mobilization Exercise and Training Grant](#)

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Adopt the proposed resolution to accept the California Fire and Rescue Training Authority Agreement for a grant in the amount of \$100,000.
2. Approve and authorize the Fire Chief or his designee to execute the proposed grant agreement.
3. Authorize a budget adjustment increasing the FY 2014/15 General Fund (121) revenues and appropriations in the amount of \$100,000 for the US&R mobilization and deployment exercise.

6. [Implementation of Internal Control Audit Recommendations - Community Risk Reduction Department](#)

Submitted by: Lori Zeller, Assistant Chief, Business Services Department

Recommended Actions:

1. Receive and file the report.
2. Approve continuation of the professional services provided by Mr. Irwin Bornstein, on a part-time basis and at six-month intervals, for an estimated cost of \$10,000 at each six-month interval through calendar year 2015.
3. Authorize a budget adjustment increasing the FY 2014/15 General Fund (121) appropriations by \$10,000 to fund the cost of continued-intermittent services provided by Mr. Bornstein, with one six-month review scheduled to occur during 2014/15 (January 2015).

7. [Approval of Plans and Specification - Fire Station 56 \(Sendero Ranch\)](#)
Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

Approve the proposed Plans and Specification for Fire Station 56.

8. [San Diego Gas and Electric Company \(SDG&E\) Easement for Electrical Service, Fire Station 56 \(Sendero Ranch\)](#)

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

1. Approve and authorize the Fire Chief or his designee to sign Easement RW205001, granting San Diego Gas and Electric Company an easement upon OCFA Fire Station 56 (Sendero Ranch).
2. Amend the Roles/Responsibilities/Authorities Matrix to authorize the Fire Chief or his designee to sign future easements or licenses for utilities necessary to implement construction projects approved by the Board or Executive Committee and authorize the Executive Committee to approve licenses and easements for utilities where no prior approval of construction projects has occurred.

9. [Adoption of a Resolution of the Orange County Fire Authority Amending the Regular Board of Directors Meeting Schedule for Calendar Year 2014](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Adopt the proposed Resolution amending the 2014 Meeting Schedule for the Orange County Fire Authority Board of Directors.

CLOSED SESSION

CS1 PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Title: Interim Fire Chief

Authority: Government Code Section 54957(b)

CS2. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Title: Fire Chief

Authority: Government Code Section 54957(b)

CS3. CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representative: Human Resources Director Jeremy Hammond

Unrepresented Employee: Interim Fire Chief

Authority: Government Code Section 54957.6

CS4. CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representative: Peter Brown, Liebert Cassidy Whitmore
Employee Organizations: Orange County Professional Firefighters' Association,
Local 3631 and Orange County Employees Association
Authority: Government Code Section 54957.6

CS5. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Name of Case: Orange County Fire Authority and City of Irvine v All Persons
Interested in the Matter of the Validity of that Second Amendment to
Amended Joint Powers Authority
Case No.: OC Superior Court Case No. 30-2013-006945527
Authority: Government Code Section 54956.9(d)(1)

CLOSED SESSION REPORT**DISCUSSION CALENDAR****10. [Interim Fire Chief Contract](#)**

Submitted by Jeremy Hammond, Human Resources Director

Recommended Action:

Approve a contract for Interim Fire Chief, following closed session negotiation of final contract terms. The proposed contract shall be made available to the public prior to approval.

11. [Communications LAB – Short & Long Term Communication Plans, Contract Increase and Amendment](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Receive and file the submitted Short & Long Term Communication Plans and direct staff to provide monthly progress reports to the Executive Committee and Board of Directors identifying the steps taken each month to address the recommendations.
2. Approve and authorize the Chief (or his designee) to execute the submitted Amendment Number Two to the Professional Services Agreement with Communications LAB.
3. Authorize a budget adjustment increasing FY 2014/15 General Fund (Fund 121) appropriations by \$92,952 to provide funding for the Communications LAB contract amendment.

12. OCFA Recommended Action Plan - Management Partners Report

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve the OCFA's Recommended Action Plan to address the recommendations contained in the Management Partners final report.
2. Direct staff to provide monthly progress reports to the Executive Committee and Board of Directors identifying steps taken to carry out the Recommended Action Plan.

13. OCFA Board Room Audio Video Upgrades and Teleconferencing of Closed Session Meetings

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Authorize the continued use of teleconferencing by individual Board members during the closed session portions of meetings of the Board of Directors, including any closed sessions of the Executive Committee, such authorization to remain in effect until such time as it may be discontinued by the Board of Directors.
2. Direct Staff to circulate an RFP seeking proposals to: (a) replace and upgrade the Boardroom Core Audio Video (A/V) systems; and (b) implement teleconferencing in the Board breakout room (audio only), and (c) implement electronic voting in the main Boardroom, and to report back to the Board with a recommended proposal(s) upon completion of the RFP process.

14. Blanket Order Contract Increase - Special Litigation Counsel for Validation Proceedings

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase Blanket Order B01501 by \$65,000 for T. Peter Pierce of Richards, Watson & Gershon to provide funding for an appeal process in the Validation Action, in the event the Board of Directors agrees to pursue an appeal.
2. Authorize a budget adjustment increasing FY 2014/15 General Fund (Fund 121) appropriations by \$65,000 to provide funding for Special Litigation Counsel, in the event the Board of Directors agrees to pursue an appeal.

PUBLIC HEARING(S)

No items

REPORTS

15. Chief's Report

BOARD MEMBER COMMENTS

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for September 25, 2014, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 21st day of August 2014.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Human Resources Committee Meeting	Tuesday, September 2, 2014, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, September 10, 2014, 12:00 noon
Executive Committee Meeting	Thursday, September 18, 2014, 6:00 p.m.
Claims Settlement Committee Meeting	Thursday, September 25, 2014, 5:30 p.m.
Board of Directors Meeting	Thursday, September 25, 2014, 6:00 p.m.