



**NOTICE AND CALL OF A SPECIAL MEETING
OF THE
ORANGE COUNTY FIRE AUTHORITY
EXECUTIVE COMMITTEE**

A Special Meeting of the
Orange County Fire Authority Executive Committee
has been scheduled for December 11, 2013
at 3:00 p.m.

The meeting will be held at:
Orange County Fire Authority
Regional Fire Operations & Training Center
Board Room
1 Fire Authority Road
Irvine, CA

The business to be transacted at the meeting will be
posted not less than 72 hours prior to the meeting.

Opportunity will be provided for members of the public to address the
Orange County Fire Authority Executive Committee
regarding any item of business on the Agenda.

Steven Weinberg, Board Chair



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

SPECIAL MEETING

Wednesday, December 11, 2013

3:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Warren Johnson

PLEDGE OF ALLEGIANCE by Director Swift

ROLL CALL

PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

MINUTES

No items.

CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

1. [Monthly Investment Reports](#)

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

2. [Sole Source Vendor for OCFA Helicopter Pilot Training](#)

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Approve the sole source selection of Flight Safety International Inc.
2. Authorize the purchasing manager to issue a purchase order to Flight Safety International in the amount of \$30,500 for the Bell 412EP Initial Training Course for a newly hired OCFA Fire Pilot.
3. Authorize the purchasing manager to issue a purchase order to Flight Safety International in the amount of \$17,100 for the OCFA's existing Fire Pilot to attend recurrent training in April, 2014.
4. Authorize five annual renewals of a single purchase order to Flight Safety International for required annual retraining of the OCFA's three Fire Pilots, covering the period of FY 2014/15 – 2018/19, with a base year cost of \$51,300 (\$17,100 x 3) and annual cost increases not-to-exceed CPI.

3. Sole Source Vendor for Emergency Medical Services Consultant

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve the sole source selection of Darlene Gidley.
2. Authorize the Purchasing Manager to issue a purchase order to Darlene Gidley for \$48,125.

4. Amendment to Vehicle Lease Agreement between Orange County Fire Authority and City of Costa Mesa for Two Type III Paramedic Vans

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Fire Chief to execute an Amendment to the Lease Agreement with the City of Costa Mesa to extend the lease for the use of two 2003 Leader Type III paramedic vans.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

5. Executive Committee Meeting Options

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Direct staff to prepare an amendment to the Board Rules of Procedure for consideration at the Board of Directors meeting of January 23, 2014, to change the meeting time of the Claims Settlement Committee from 5:30 p.m. to 5:00 p.m. and the Executive Committee meeting from 6:00 p.m. to 5:30 p.m.
2. Discuss options regarding the frequency of Executive Committee meetings and provide direction to staff to pursue one of the following options:
 - a. Increase frequency of meetings to bimonthly, to occur on the second and fourth Thursday of every month.
 - b. Continue meeting monthly and direct staff to schedule additional Special Meetings when needed to accommodate higher volume of agenda items, or to accommodate individual agenda items likely to require a greater amount of time for discussion.

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, January 23, 2014, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 5th day of December 2013.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, January 8, 2014, 12 noon
Claims Settlement Committee Meeting	Thursday, January 23, 2014, 5:30 p.m.
Executive Committee Meeting	Thursday, January 23, 2014, 6:00 p.m.
Board of Directors Meeting	Thursday, January 23, 2014, 6:30 p.m.