

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Human Resources Committee Meeting**  
**Tuesday, October 7, 2014**  
**12:00 Noon**

**Regional Fire Operations and Training Center**  
**Room AE117**  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

The meeting of the Orange County Fire Authority Human Resources Committee was called to order on October 7, 2014, at 12:02 p.m. by Chair Shawver.

### **PLEDGE OF ALLEGIANCE**

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Noel Hatch, Laguna Woods  
Trish Kelley, Mission Viejo  
Warren Kusumoto, Los Alamitos  
Al Murray, Tustin  
David Shawver, Stanton  
Steven Weinberg, Dana Point

**Absent:** None

### **Also present were:**

Fire Chief Jeff Bowman	Human Resources Director Jeremy Hammond
Deputy Fire Chief Craig Kinoshita	Assistant General Counsel Barbara Raileanu
Assistant Chief Lori Smith	Assistant Chief Brian Stephens
Assistant Chief Lori Zeller	Assistant Chief Dave Thomas
Clerk of the Authority Sherry Wentz	

### **PUBLIC COMMENTS**

Chair Shawver opened the Public Comments portion of the meeting. Hearing no response, Chair Shawver closed the Public Comments portion of the meeting.

## **PRESENTATIONS**

### **A. Worker's Compensation Claims Process (F: 18.10A2)**

Human Resources Director Jeremy Hammond introduced Risk Management Analyst Rhonda Haynes who provided a presentation on OCFA's Workers' Compensation Claims Process.

Director Kelley arrived at this point (12:05 p.m.)

The Committee received the presentation.

### **B. Occupations Safety and Health Program (F: 18.10)**

Human Resources Director Jeremy Hammond introduced Risk Management Manager Jonathan Wilby and Risk Management Safety Officer Patrick Bauer who provided an overview on Occupations Safety and Health Programs.

The Committee received the presentation.

## **MINUTES**

### **1. Minutes for the September 2, Human Resources Committee Meeting (F: 12.02D2)**

On motion of Director Weinberg and second by Director Murray, the Committee voted unanimously to approve the Minutes from the September 2, 2014, Human Resources Committee meeting as submitted.

## **CONSENT CALENDAR**

No items.

## **REPORTS**

### **HUMAN RESOURCES DIRECTOR'S REPORT (F: 12.02D6)**

Human Resources Director Jeremy Hammond thanked the Committee and Staff for contacting him while he was out on medical leave. He went on to report that labor negotiations are continuing with the Orange County Professional Firefighter's Association Local 3631 and the Orange County Employees' Association. He also reported that Administrative Managers notified him of formation as a labor group and that the Human Resources Department is moving along with Chief Bowman's 120-Day Action Plan beginning with assessing sworn promotional processes.

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**COMMITTEE MEMBER COMMENTS (F: 12.02D4)**

Director Shawver requested for a section of the Human Resources Committee agenda to include reports from Legal Counsel.

**LEGAL COUNSEL'S REPORT (F: 12.02D7)**

Assistant General Counsel Barbara Raileanu had no report.

**CLOSED SESSION (F: 12.02D5)**

Chair Shawver reported the Committee would be convening to Closed Session to consider the matter on the Agenda identified as CS1 Conference with Legal Counsel-Anticipated Litigation and CS2 Conference with Labor Negotiator.

Chair Shawver recessed the meeting to Closed Session at 1:00 p.m.

**CS1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation (16 cases)

Chair Shawver reconvened the meeting at 2:13 p.m.

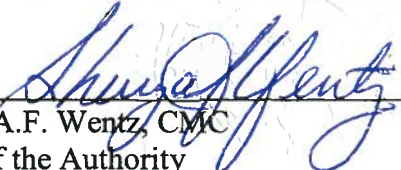
**CLOSED SESSION REPORT (F: 12.02D5)**

Assistant General Counsel Barbara Raileanu indicated the Committee had taken no reportable action.

**ADJOURNMENT**

Chair Shawver adjourned the meeting at 2:15 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, November 4, 2014, at 12:00 noon.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority