

MINUTES
ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular and Special Meetings
Thursday, October 16, 2014
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular and special meeting of the Orange County Fire Authority Executive Committee was called to order on October 16, 2014, at 6:04 p.m. by Chair Murray.

INVOCATION

Chaplain Duncan McColl offered the invocation.

PLEDGE OF ALLEGIANCE

Director Swift led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Randal Bressette, Laguna Hills
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
Al Murray, Tustin
David Shawver, Stanton
Todd Spitzer, County of Orange
Beth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: None

Also present were:

Fire Chief Jeff Bowman	Deputy Chief Craig Kinoshita
General Counsel David Kendig	Clerk of the Authority Sherry Wentz
Assistant Chief Lori Smith	Assistant Chief Brian Stephens
Assistant Chief Dave Thomas	Assistant Chief Lori Zeller
Communications Director Sandy Cooney	
Human Resources Director Jeremy Hammond	

PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 12.02A3)

Chair Murray opened the Public Comments portion of the meeting. Chair Murray closed the Public Comments portion of the meeting without any comments.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Bressette reported at the October 8, 2014, meeting the Committee received its monthly status update on the Orange County Employees' Retirement System and directed staff to present future status report on a quarterly-basis; voted unanimously to send the Monthly Investment Report and the Internal Control Review on Request for Proposal Process to the Executive Committee for its approval, and voted unanimously to send the 2014 Long Term Liability Study to the Board of Directors for its approval.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Chair Shawver reported at the October 7, 2014, meeting the Committee welcomed back Human Resources Director Jeremy Hammond, and received overview presentations on the OCFA's Workers' Compensation Claims Process and its Occupational Safety and Health Program.

MINUTES

1. Minutes from the September 18, 2014, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Hernandez and second by Director Hatch, the Executive Committee voted to approve the redlined version of the Minutes from the September 18, 2014, regular Executive Committee meeting. Directors Bressette and Weinberg noted abstentions, due to their absence from this meeting.

CONSENT CALENDAR

(Agenda Item Nos. 3, 7, and 9 were pulled from the Consent Calendar for separate consideration.)

2. Monthly Investment Reports (F: 11.10D2)

On motion of Director Shawver and second by Director Weinberg, the Committee voted unanimously to receive and file the reports.

3. Internal Control Review on Request for Proposal Process (F: 15.02A1)

Chair Murray pulled this item to request an independent audit on the Advance Life Support (ALS) Reimbursement Rates to put to rest any public concerns having to do with the legality of the ALS reimbursement rates.

On motion of Chair Murray and second by Director Bressette, the Committee voted unanimously to direct staff to implement the Auditor's recommendations as stated under OCFA management responses in the report and direct staff to initiate an independent audit of the Advance Life Support Reimbursement Rates.

4. Blanket Order Contract Increase and Renewal – Toner Cartridges (F: 15.09F)

On motion of Director Shawver and second by Director Weinberg, the Committee voted unanimously to approve and authorize the Purchasing Manager to extend the Staples Technology Blanket Order contract (B01377) for up to two additional years for a not to exceed amount of \$125,000 annually.

5. Purchase Order Increase - Printing Services (F: 15.09F)

On motion of Director Shawver and second by Director Weinberg, the Committee voted unanimously to approve and authorize the Purchasing Manager to increase P0008460 to Pioneer Business Forms, Inc. to \$4,767.12 for printing of the radio channel guide books.

6. Blanket Order Renewals – Orange County Fire Incident Reporting System, Fire/EMS/CAD Analysis and Planning Software, Web Conferencing and Training Services, Pager Repairs, and Audio/Visual Equipment Rental (F: 15.09F)

On motion of Director Shawver and second by Director Weinberg, the Committee voted unanimously to approve and authorize the Purchasing Manager to renew and adjust Blanket Orders for sole source vendors ZOLL Data Systems, Inc., and Deccan International, and for preferred vendors Citrix Online, Leavitt Communications, and GMF Sound.

7. Award of Contract for Request for Proposal No. MD1935 – Communication Equipment Installation Services (F: 19.09)

Director Lalloway pulled this item from the Consent Calendar for separate consideration for clarification on the staff report's reference to incomplete bids.

On motion of Director Lalloway and second by Chair Murray, the Committee voted unanimously to:

1. Approve and authorize the Purchasing Manager to establish a Blanket Order contract with 911 Vehicle for a three year contract period for a not to exceed amount of \$959,300.
2. At the beginning of year two and three, authorize the Purchasing Manager to increase the contract for up to 2% of the remaining contract balance, not to exceed the Consumer Price Index.

8. Approval to Issue Payment for the Orange County Fire Authority's 2014/15 Portion of the Partnership Costs for the 800MHz Countywide Coordinated Communications System (CCCS) Next Generation Upgrade Project (F: 18.04A)

On motion of Director Shawver and second by Director Weinberg, the Committee voted unanimously to approve and authorize the Purchasing Manager to issue a Purchase Order to the County of Orange Treasurer-Tax Collector for the amount not to exceed \$261,014 for the 2014/15 payment of OCFA's portion of the Partnership costs for the 800MHz CCCS Next Generation upgrade project.

9. Contract Increase and Extension - Professional Labor Negotiation Services (F: 17.10J1)

Director Spitzer pulled this item from the Consent Calendar for separate consideration regarding his concern with the performance of the labor negotiator's service.

A lengthy discussion ensued regarding expectation of service, provision of service, and confidentiality.

On motion of Director Lalloway and second by Director Bressette, the Committee voted to continue this item to a special meeting of the Executive Committee on November 20, 2014, at 5:00 p.m. subject to distribution of a confidential memo to the Committee by General Counsel. Vice Chair Hernandez abstained.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

No items.

REPORTS (F: 12.02A7)

There were no items to report.

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SPECIAL MEETING - CLOSED SESSION (F: 12.02A5)
(This was the sole item agenized by a special meeting notice.)

General Counsel David Kendig reported the Committee would be convening to Closed Session to consider the matters on the Agenda identified as CS1 Significant Exposure to Litigation.

CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Authority: Significant Exposure to Litigation pursuant to Government Code Section 54956.9(b) (1 case)

Chair Murray recessed the meeting to conduct Closed Session at 6:38 p.m.

Chair Murray reconvened the meeting at 7:51 p.m., with all members present.

CLOSED SESSION REPORT (F: 12.02A5)

General Counsel David Kendig indicated the Committee took no reportable action during Closed Session.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

Director Lalloway commented on a recent CAL OSHA press release regarding the OCFA's window washers rescue incident from an Irvine high-rise and thanked the OCFA for its service.

Director Hatch shared his son's recent move to the City of Irvine.

Director Spitzer commented on the County's recent ambulance RFP process and requested a detailed analysis and questions he should raise from OCFA staff concerning the County's process. He noted recent increases in drowning and inquired into the current OCFA Drowning Prevention campaign. He also inquired into OCFA's preparation to respond to potential Ebola Virus patients.

Director Bressette commented on a prior Drowning Prevention campaign in Laguna Hills where following a pool installation the OCFA would educate new pool owners on pool safety. He noted the ambulance RFP process is an issue and suggested that staff should review the County's process to insure that the County followed its outlined RFP process to the Board. He thanked Chief Bowman for his attendance at the South Orange County Association of Mayors meeting this morning; as he knows that the Fire Chief cannot be in attendance for all of these types of meetings, he suggested Communications Director Cooney attend these types of meetings on the Chief's behalf. He announced the upcoming Trauma Intervention Program's Annual Dinner/Fundraiser on Thursday at the Anaheim Hilton.

Director Shawver inquired if the OCFA made any request to the State to continue its role in the ambulance RFP process. General Counsel Kendig responded the OCFA had participated in all meetings; however, there was no avenue for the OCFA to retain the administration of ambulance RFP process.

Chair Murray previewed his Chair Term Goals and Initiatives that he would be formally presenting to the full Board at its next meeting. He had the pleasure of introducing Fire Chief Bowman to his City Council at its last meeting. He commented on his attendance at the OC Firefighters Memorial Service, the California Firefighters Memorial Service, and the OCFA's Annual Employee Softball Tournament that was held in Tustin.

ADJOURNMENT – Chair Murray adjourned the meeting at 8:15 p.m. The next meeting of the Executive Committee is scheduled for Thursday, November 20, 2014, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority