

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting
Thursday, September 18, 2014
6:00 P.M.**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on September 18, 2014, at 6:05 p.m. by Chair Murray.

INVOCATION

Chaplain Bob George offered the invocation.

PLEDGE OF ALLEGIANCE

Vice Chair Hernandez led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Gene Hernandez, Yorba Linda
Noel Hatch, Laguna Woods
Jeffrey Lalloway, Irvine
Jerry McCloskey, Laguna Niguel (BFC Chair Alternate)
Al Murray, Tustin
David Shawver, Stanton
Todd Spitzer, County of Orange
Beth Swift, Buena Park

Absent: Randal Bressette, Laguna Hills
Steven Weinberg, Dana Point

Also present were:

Fire Chief Jeff Bowman	General Counsel David Kendig
Deputy Chief Craig Kinoshita	Assistant Chief Lori Smith
Assistant Chief Brian Stephens	Assistant Chief Dave Thomas
Assistant Chief Lori Zeller	Clerk of the Authority Sherry Wentz
Human Resources Director Jeremy Hammond	

PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 12.02A3)

Chair Murray opened the Public Comments portion of the meeting. Chair Murray closed the Public Comments portion of the meeting without any comments.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

As Budget and Finance Committee Chair Bressette was unable to be in attendance, Vice Chair McCloskey reported at the September 10, 2014, meeting the Committee received its monthly status update on the Orange County Employees' Retirement System, and voted unanimously to send the Monthly Investment Report and the 4th Quarter Financial Newsletter to the Executive Committee for its approval and to send the Rebudget of FY 2013/14 Uncompleted Projects to the Board of Directors for its approval.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Chair Shawver reported at the September 2, 2014, meeting the Committee received and filed the Fourth Quarter Workers' Compensation Update, discussed and voted unanimously to send the consideration of the Claim Settlement Committee Membership, which requests the Board include the addition of a representative from the Human Resources Committee to participate on the Claims Settlement Committee, to the Board of Directors with the recommendation that the Board approve the item. The Committee also designated the first Tuesday of each month at 12 noon as its regular meeting date/time, and that staff will prepare a staff report for the Board's consideration to amend the Board Rules of Procedure to include this designation.

MINUTES

1. Minutes from the August 21, 2014, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Hernandez and second by Director Hatch, the Executive Committee voted to approve the redlined version of the Minutes from the August 21, 2014, regular Executive Committee meeting. Directors McCloskey and Spitzer noted abstentions.

CONSENT CALENDAR

(Direction Spitzer pulled Agenda Item No. 6 from the Consent Calendar for separate consideration.)

2. Monthly Investment Reports (F: 11.10D2)

On motion of Director Swift and second by Director Shawver, the Committee voted unanimously to receive and file the reports.

3. Fourth Quarter Financial Newsletter – July 2013 to June 2014 (F: 15.07)

On motion of Director Swift and second by Director Shawver, the Committee voted unanimously to receive and file the report.

4. Contract Amendment Deferral – Communications LAB (F: 17.10C1)

On motion of Director Swift and second by Director Shawver, the Committee voted unanimously to receive and file the report.

5. Annual Contract for Purchase of Fire Hose Invitation for Bid RO1961 (F: 19.09D3)

On motion of Director Swift and second by Director Shawver, the Committee voted unanimously to:

1. Approve and authorize the Purchasing Manager to establish the blanket order contract with Allstar Fire for the initial one-year contract period for a not to exceed amount of \$150,000.
2. Approve and authorize two additional contract renewal options for a not to exceed amount of \$150,000 per year subject to manufacturer price increases up to four percent annually.

6. Blanket Order Contract Increase and Extension - Radiator Coolant (F:15.09F) (X: 19.09)

Director Spitzer pulled this item from the Consent Calendar for separate consideration to discuss potential cooperative purchase alternatives for radiator coolant and other supplies.

On motion of Director Spitzer and second by Chair Murray, the Committee voted unanimously to approve and authorize the Purchasing Manager to renew the annual blanket order with Ashbury Environmental for OCFA radiator coolant for a term not to exceed one year and an amount not to exceed \$8,500.

7. Blanket Order Extensions - Maintenance and Repair of Apparatus Bay Doors & Security Gates (F: 15.09F) (X: 19.07C)

On motion of Director Swift and second by Director Shawver, the Committee voted unanimously to:

1. Approve and authorize the Purchasing Manager to renew the blanket order (B01390-2) with Mako Door, Inc. for up to two years for an amount not to exceed \$95,000 annually.
2. Approve and authorize the Purchasing Manager to renew the blanket order (B01391-2) with Action Door, Inc. for up to two years for an amount not to exceed \$65,000 annually.
3. Approve and authorize the Purchasing Manager to renew the blanket order (B01392-2) with Southern California Overhead Door for up to two years for an amount not to exceed \$20,000 annually.

8. Approval of Budgeted Purchase of One Compact Track Loader (F: 19.09A)

On motion of Director Swift and second by Director Shawver, the Committee voted unanimously to approve and authorize the Purchasing Manager to issue a purchase order to Quinn Caterpillar for the purchase of one Compact Track Loader and attachments in an amount not to exceed \$137,964.60.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

9. 120-Day Action Plan (F: 17.10A)

Fire Chief Bowman briefed the Committee on the 120-Day Action Plan's conceptual intent. He noted that there would be a detailed presentation of the Plan to the Board of Directors at its next regular meeting.

A brief discussion ensued regarding the Plan's foundation documents, (Strategic Plan, Management Partners Action Plan, and Standards of Cover), overlapping objectives, succession planning, and solicitation of input.

On motion of Director McCloskey and second by Director Shawver, the Committee voted unanimously to receive and file the report.

10. September Legislative Reports (F: 11.10F1)

Fire Chief Bowman turned to Assistant Chief Stephens to present the report.

Assistant Chief Stephens introduced Legislative Analyst Jay Barkman and OCFA's State Lobbyist John Moffatt, who presented the 2014 End of Session Legislative Activity Report.

Board discussion ensued regarding various bills including AB 2151 (reimbursement of search and rescue costs) and AB 2493 (expansion of redevelopment bond authorization), and the illegal fireworks disposal budget proposal.

On motion of Director Shawver and second by Vice Chair Hernandez, the Committee voted unanimously to direct staff to solicit input and schedule meetings with interested Directors to gather input and return to the November 20, 2014, Executive Committee meeting with a proposed 2015 Legislative Policy & Guidelines for the full Board's adoption in January 2015.

REPORTS (F: 12.02A7)

There were no items to report.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

Director Lalloway requested a briefing be presented to the Board of Directors regarding OCFA's actions on the recent Silverado Canyon area fire and thanked Battalion Chief Petro and Division Chief McKeown for keeping him informed throughout the incident.

Director McCloskey thanked and noted his appreciation to OCFA staff for the implementation of the Daily Media Reports.

Director Spitzer related his support of OCFA's iNotify application for mobile devices, which is software that tracks resources and provides status on all on-going OCFA incidents. He encouraged Board members to utilize this application. He also requested that the OCFA issue Board members appropriate safety gear to allow Directors site access to active incidents.

Director Shawver noted, with the pending approval of the Board of Directors, the Human Resources Committee's (HRC) has supported Director Hatch as the HRC Chair's designated representative to the Claims Settlement Committee. He encouraged Directors to visit their local fire stations, noting upon his recent visit he felt there was a calm taking place with field personnel due to the recent appointment of Fire Chief Bowman.

Director Hatch complimented Fire Chief Bowman on his "A Fresh Start" internal memo to the organization in which Chief Bowman highlighted his "Four Fs: Faith, Family, Friends, and Fire Department" decision compass.

Minutes

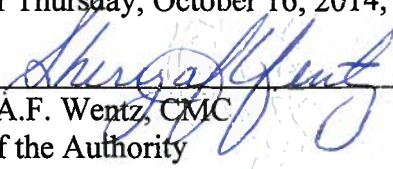
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Chair Murray announced his appointment of Director Kelley as a Structural Fire Fund Alternate to the Executive Committee. He thanked OCFA staff for their attendance at the City of Tustin's 9-1-1 Ceremony and OCFA's support in the Silverado Canyon area fire incident.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT – Chair Murray adjourned the meeting at 7:25 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, October 16, 2014, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority