

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Special Meeting
Thursday, December 11, 2013
3:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A special meeting of the Orange County Fire Authority Executive Committee was called to order on December 11, 2013, at 6:12 p.m. by Chair Steven Weinberg.

INVOCATION AND PLEDGE OF ALLEGIANCE

In the interest of time, no invocation and pledge of allegiance was given.

ROLL CALL

Present: Randal Bressette, Laguna Hills
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
Al Murray, Tustin
David Shawver, Stanton
Todd Spitzer, County of Orange
Beth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: Trish Kelley, Mission Viejo

Also present were:

Fire Chief Keith Richter	General Counsel David Kendig
Deputy Chief Craig Kinoshita	Assistant Chief Brian Stephens
Assistant Chief Dave Thomas	Assistant Chief Lori Zeller
Clerk of the Authority Sherry Wentz	Assistant Clerk Lydia Slivkoff

PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 12.02A3)

Chair Weinberg opened the Public Comments portion of the meeting. Chair Weinberg closed the Public Comments portion of the meeting without any comments.

MINUTES (F: 12.02A2)

No items.

CONSENT CALENDAR

(Agenda Item No. 3 was pulled from the Consent Calendar for separate consideration)

1. Monthly Investment Reports (F: 11.10D2)

On motion of Vice Chair Murray and second by Director Bressette, the Executive Committee voted unanimously to receive and file the reports.

2. Sole Source Vendor for OCFA Helicopter Pilot Training (F: 17.14)

On motion of Vice Chair Murray and second by Director Bressette, the Executive Committee voted unanimously to:

1. Approve the sole source selection of Flight Safety International Inc.
2. Authorize the purchasing manager to issue a purchase order to Flight Safety International in the amount of \$30,500 for the Bell 412EP Initial Training Course for a newly hired OCFA Fire Pilot.
3. Authorize the purchasing manager to issue a purchase order to Flight Safety International in the amount of \$17,100 for the OCFA's existing Fire Pilot to attend recurrent training in April, 2014.
4. Authorize five annual renewals of a single purchase order to Flight Safety International for required annual retraining of the OCFA's three Fire Pilots, covering the period of FY 2014/15 – 2018/19, with a base year cost of \$51,300 (\$17,100 x 3) and annual cost increases not-to-exceed CPI.

3. Sole Source Vendor for Emergency Medical Services Consultant (F: 18.05B1)

Director Spitzer pulled this item for separate consideration for clarification on the vendor's qualifications.

On motion of Director Spitzer and second by Director Bressette, the Executive Committee voted to:

1. Approve the sole source selection of Darlene Gidley.
2. Authorize the Purchasing Manager to issue a purchase order to Darlene Gidley for \$48,125.

Director Lalloway registered in opposition.

4. Amendment to Vehicle Lease Agreement between Orange County Fire Authority and City of Costa Mesa for Two Type III Paramedic Vans (F: 19.09C)

On motion of Vice Chair Murray and second by Director Bressette, the Executive Committee voted unanimously to approve and authorize the Fire Chief to execute an Amendment to the Lease Agreement with the City of Costa Mesa to extend the lease for the use of two 2003 Leader Type III paramedic vans.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

5. Executive Committee Meeting Options (F: 12.02A)

Assistant Chief Zeller provided an overview of the Executive Committee meeting options.

On motion of Director Swift and second by Director Hernandez, the Executive Committee voted unanimously to direct staff to prepare an amendment to the Board Rules of Procedure for consideration at the Board of Directors meeting of January 23, 2014, to change the meeting time of the Claims Settlement Committee from 5:30 p.m. to 5:00 p.m. and the Executive Committee meeting from 6:00 p.m. to 5:30 p.m.

REPORTS

No items.

COMMITTEE MEMBER COMMENTS (F: 12.02A4)

Director Spitzer encouraged Committee members to attend the Orange County DUI Task Force press conference on December 16, 2013, at the Irvine Civic Center. Fire Chief Richter and Director Lalloway are also attending. He also requested staff to conduct a survey on Board member stipends.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT – Chair Weinberg adjourned the meeting at 6:45 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, January 23, 2014, at 6:00 p.m.

Sherry A.F. Wentz, CMC
Clerk of the Authority

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