

MINUTES ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, March 28, 2013
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on March 28, 2013, at 6:04 p.m. by Chair Trish Kelley.

INVOCATION

Chaplain Robert Benoun offered the invocation.

PLEDGE OF ALLEGIANCE

Director Bressette led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Pat Bates, County of Orange
Randal Bressette, Laguna Hills
Trish Kelley, Mission Viejo
Jeffrey Lalloway, Irvine
Al Murray, Tustin
David Shawver, Stanton
Todd Spitzer, County of Orange
Beth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: None

Also present were:

Fire Chief Keith Richter
Deputy Chief Craig Kinoshita
Assistant Chief Dave Thomas
Assistant Chief Lori Zeller
Assistant Clerk Lydia Slivkoff

General Counsel David Kendig
Assistant Chief Laura Blaul
Assistant Chief Brian Stephens
Clerk of the Authority Sherry Wentz

PRESENTATIONS

No items.

PUBLIC COMMENTS (X: 12.02A3)

Stephen Wontrobski, Mission Viejo resident, commented on his concern regarding the audit of hazardous materials inspections, suspension of Assistant Chief/Fire Marshal Blaul, and excessive compensation of OCFA staff. He provided a letter, which is on file in the Office of the Clerk. (F: 18.11A1)

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Al Murray reported at the March 13, 2013, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send the Monthly Investment Report to the Board of Directors with the recommendation that the Board approve the item. He also indicated Assistant Chief Lori Zeller provided an orientation to the Budget and Finance Committee.

MINUTES

1. Minutes from the February 28, 2013, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Weinberg and second by Director Murray, the Executive Committee voted to approve the minutes as submitted. Director Spitzer abstained.

CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

Director Bressette pulled Agenda Item No. 3 for questions.

2. Monthly Investment Report (F: 11.10D2)

On motion of Director Bressette and second by Vice Chair Weinberg, the Executive Committee voted unanimously to receive and file the report.

3. New Sublease for Station 11 (Emerald Bay) (F: 19.07C11)

Director Bressette conveyed his concerns regarding the agreement's language regarding facility use and maintenance.

On motion of Vice Chair Weinberg and second by Director Bates, the Executive Committee voted to approve and authorize the Fire Chief to execute the proposed sublease with the Emerald Bay Services District for Fire Station #11. Director Bressette registered in opposition.

4. Vehicle Lease Agreement between Orange County Fire Authority and City of Costa Mesa for Two Type III Paramedic Vans (F: 19.09C)

On motion of Director Bressette and second by Vice Chair Weinberg, the Executive Committee voted unanimously to approve and authorize the Fire Chief to execute the proposed Lease Agreement, including any non-substantive amendments to this Lease Agreement as determined by General Counsel, with the City of Costa Mesa in the amount of one dollar (\$1.00) for the use of two 2003 Leader Type III paramedic vans.

5. Approval of Employee Relations Manager and Training Program Specialist Classification Specifications and Salary Ranges (F: 17.18)

On motion of Director Bressette and second by Vice Chair Weinberg, the Executive Committee voted unanimously to:

1. Adopt the new class specifications of Employee Relations Manager and assign the annual salary range of \$93,080 to \$147,846.
2. Adopt the new class specifications of Training Program Specialist and assign the annual salary range of \$63,399 to \$85,447.
3. Authorize the Human Resources Director to amend the OCFA Table of Class Titles and Master Position Control to include these new classifications and salary ranges.

6. Approval of Additional Expenditures for Five-Year Inspection for OCFA Helicopter 1 (F: 19.10)

On motion of Director Bressette and second by Vice Chair Weinberg, the Board voted unanimously to approve and authorize the purchasing manager to revise the purchase order to Rotorcraft Support Inc. from \$91,730.00 to the amount of \$115,794.00 for the additional parts and services required to complete and certify the five-year inspection of OCFA Helicopter 1 (N141FA).

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

No items.

REPORTS (F: 12.02A7)

7. Chief's Report

Fire Chief Keith Richter indicated he had no report.

COMMITTEE MEMBER COMMENTS (F: 12.02A6)

Director Shawver welcomed Director Spitzer back to the OCFA Board of Directors. He also indicated he disagreed with this evening's comments by the public noting the outstanding achievements by Assistant Chief/Fire Marshal Laura Blaul.

Chair Kelley concurred with Director Shawver's comments regarding Assistant Chief/Fire Marshal Laura Blaul's achievements and service to the communities.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT

Chair Kelley adjourned the meeting at 6:22 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, April 25, 2013, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority