

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, May 27, 2010
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee to was called to order on May 27, 2010, at 6:02 p.m.by Chairman Davert.

INVOCATION

OCFA Chaplain Warren Johnson offered the invocation.

PLEDGE OF ALLEGIANCE

Director McCay led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Pat Bates, Alternate, County of Orange
Neil Blais, Rancho Santa Margarita
Doug Davert, Tustin
Trish Kelley, Mission Viejo
Don McCay, Buena Park
R. Craig Scott, Laguna Hills
Todd Seymore, Cypress
Mark Tetterer, Lake Forest

Absent: Bill Campbell, County of Orange
David Shawver, Stanton

Also present were:

Fire Chief Keith Richter	General Counsel Terry Andrus
Deputy Chief Ron Blaul	Assistant Chief Laura Blaul
Assistant Chief Jorge Camargo	Assistant Chief Dave Pierce
Assistant Chief Lori Zeller	Assistant Clerk Lydia Slivkoff

PUBLIC COMMENTS

Chair Davert opened the Public Comments portion of the meeting. Chair Davert closed the Public Comments portion of the meeting without any statements from the public.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

Budget and Finance Committee Chair Trish Kelley reported at the May 12, 2010, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send Monthly Investment Report to the Executive Committee with the recommendation that the Executive Committee approve the item.

MINUTES (1)

1. Approval of Minutes from the April 22, 2010, Regular Executive Committee Meeting

On motion of Director Seymore and second by Vice Chair Blais, the Executive Committee voted to approve the Minutes from the April 22, 2010, Regular Executive Committee Meeting. Director McCay abstained.

Director Seymore pulled Agenda Item No. 6 for separate consideration.

CONSENT CALENDAR (2 – 7)

2. Third Quarter Financial Newsletter – *January to March 2010*

On motion of Director Seymore and second by Director Kelly, the Executive Committee voted unanimously to receive and file the report.

3. Monthly Investment Report

On motion of Director Seymore and second by Director Kelley, the Executive Committee voted unanimously to receive and file the report.

4. Approval of the Sole Source Purchase of GIS Software License, Maintenance, and Professional Services

On motion of Director Seymore and second by Director Kelley, the Executive Committee voted unanimously to authorize the purchasing manager to issue a sole-source blanket order to ESRI in the amount of \$75,000.00 per year for up to five years for the on-going purchase of annual software licensing and maintenance fees and associated professional GIS services.

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5. Monthly Planning and Development Activity Progress Report for April 2010

On motion of Director Seymore and second by Director Kelley, the Executive Committee voted unanimously to receive and file the report.

6. Approval of Amendment No. 1 to Professional Services Agreement with Simplus Management Corporation for Fire Station 17 Construction Management

Director Seymore pulled this item for clarification on liquidated damages and the cost recovery process.

General Counsel indicated the OCFA is only allowed to collect liquidated damages, and suggested increasing the amount of liquidated damages in future contracts.

On motion of Director Seymore and second by Director Kelley, the Executive Committee voted unanimously to approve Amendment No. 1 to the Professional Services Agreement with Simplus Management Corporation, authorizing a contract increase of \$65,400.

7. Emergency Contingency Funds - Fire Station 18, Trabuco Canyon Sewer Construction

On motion of Director Seymore and second by Director Kelley, the Executive Committee voted unanimously to:

1. Receive and file the report of the emergency purchase of services in the amount of \$6,101 previously authorized by the Fire Chief; and
2. Authorize an increase in the project contingency by an amount not to exceed \$70,000.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

No items.

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

Chairman Davert indicated he would be unable to remain and attend tonight's Board of Directors meeting, due to a scheduling conflict.

CLOSED SESSION

No items.

ADJOURNMENT

Chairman Davert adjourned the meeting at 6:14 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, June 24, 2010, at 6:00 p.m.

Lydia Slivkoff, CMC
Assistant Clerk of the Authority