



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, May 27, 2010

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Warren Johnson

PLEDGE OF ALLEGIANCE by Director McCay

ROLL CALL

PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

MINUTES (1)

1. [Approval of Minutes from the April 22, 2010, Regular Executive Committee Meeting](#)
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

CONSENT CALENDAR (2 - 7)

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

2. [Third Quarter Financial Newsletter – January to March 2010](#)
Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:
Receive and file the report.

3. [Monthly Investment Report](#)
Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:
Receive and file the report.

4. [Approval of the Sole Source Purchase of GIS Software License, Maintenance, and Professional Services](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Authorize the purchasing manager to issue a sole-source blanket order to ESRI in the amount of \$75,000.00 per year for up to five years for the on-going purchase of annual software licensing and maintenance fees and associated professional GIS services.

5. [Monthly Planning and Development Activity Progress Report for April 2010](#)

Submitted by: Laura Blaul, Assistant Chief/Fire Marshal, Fire Prevention Department

Recommended Action:

Receive and file the report.

6. [Approval of Amendment No. 1 to Professional Services Agreement with Simplus Management Corporation for Fire Station 17 Construction Management](#)

Submitted by: Dave Pierce, Assistant Chief/Support Services Department

Recommended Action:

Approve Amendment No. 1 to the Professional Services Agreement with Simplus Management Corporation, authorizing a contract increase of \$65,400.

7. [Emergency Contingency Funds - Fire Station 18, Trabuco Canyon Sewer Construction](#)

Submitted by: Dave Pierce, Assistant Chief/Support Services Department

Recommended Actions:

1. Receive and file the report of the emergency purchase of services in the amount of \$6,101 previously authorized by the Fire Chief; and

2. Authorize an increase in the project contingency by an amount not to exceed \$70,000.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

No items.

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, June 24, 2010, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of May 2010.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, June 9, 2010, 12 noon
Claims Settlement Committee Meeting	Thursday, June 24, 2010, 5:00 p.m.
Executive Committee Meeting	Thursday, June 24, 2010, 6:00 p.m.
Board of Directors Meeting	Thursday, June 24, 2010, 6:30 p.m.