



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, July 22, 2010

6:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Duncan McColl

PLEDGE OF ALLEGIANCE by Director Seymore

ROLL CALL

PRESENTATIONS (1 - 3)

1. **Recognition of 9-1-1 Hero Clancy Karotkin, Age 12, Rancho Santa Margarita**
(Resolution previously approved at May 27, 2010, Board meeting.)
2. **Recognition of 9-1-1 Hero Taylor Carter, Age 12, Dana Point**
(Resolution previously approved at May 27, 2010, Board meeting.)
3. **Presentation of Certificate of Achievement to the Business Services Department – Finance Division, Orange County Fire Authority for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its Comprehensive Annual Financial Report (CAFR)**

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**MINUTES (4)**

4. **[Approval of Minutes from Regular Meeting held on June 24, 2010](#)**
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

CONSENT CALENDAR (5 - 12)

5. **[Monthly Investment Report](#)**
Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:
Receive and file the report.

6. Establishing the Orange County Fire Authority Foundation

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Authorize the Fire Chief, or his designee, to complete the establishment of a nonprofit California corporation (“the Orange County Fire Authority Foundation”) and apply to the Internal Revenue Service for corporate tax exempt status.
2. Approve the Orange County Fire Authority Foundation’s Bylaws in “substantially similar form as attached.”
3. Authorize the Foundation to apply for, accept and distribute non-government grant funds and donations on behalf of the Orange County Fire Authority.
4. Direct staff to solicit interest from OCFA Board of Directors to serve on the Foundation’s initial Board of Directors to be appointed at the discretion of the Board Chair.
5. Direct staff to create a new fund within the OCFA’s general ledger system to separately account for the financial activities of the Foundation.
6. Require that the financial records of the Foundation be audited annually by the OCFA’s external financial auditor, in conjunction with the annual financial audit, and that the audit report be submitted to the Foundation’s Board of Directors each year for approval.
7. Authorize use of OCFA staff and resources to support the Foundation during the initial start-up period.
8. Authorize transfer of \$50,000 from the General Fund (donated funds account) to the new OCFA Foundation fund, releasing the same amount from designated fund balance.

7. Semi-Annual Review of Claims

Submitted by: Zenovy Jakymiw, Human Resources Director

Recommended Action:

Receive and file the New Claims Report.

8. Adoption of Proposed Resolution Delegating Board Authority for Certain Actions to the Fire Chief or the Fire Chief’s Written Designee Regarding the OCFA and the CSAC-Excess Insurance Authority

Submitted by: Zenovy Jakymiw, Human Resources Director

Recommended Action:

Adopt the proposed resolution.

9. [Monthly Reserve Firefighter Program Status Update](#)
Submitted by: Jorge Camargo, Assistant Chief/Operations Department
- Recommended Action:
Receive and file the report.
10. [Borrowed Vehicle Agreement Between Orange County Fire Authority and KIA Motors America, Inc. for One Mid-Size 4-door Vehicle](#)
Submitted by: Dave Pierce, Assistant Chief/Support Services Department
- Recommended Action:
Authorize the Fire Chief to enter into a Borrowed Vehicle Agreement with KIA Motors America, Inc. for one vehicle for the period of two-years.
11. [Quarterly Update – Santiago and Freeway Complex Fire After Action Reports](#)
Submitted by: Dave Pierce, Assistant Chief/Support Services Department
- Recommended Actions:
1. Receive and file the report.
 2. Direct staff to adjust the quarterly report to an annual update.
12. [Rebudget for Station 41 \(Fullerton Airport\)](#)
Submitted by: Lori Zeller, Assistant Chief/Business Services Department
- Recommended Actions:
Direct staff to increase FY 2010/11 appropriations in Fund 123 by \$6,168,743 and release reserves in the same amount.

DISCUSSION CALENDAR (13)

13. [FY 2009/10 Annual Progress Report on Planning and Development Activity & Fire Code Adoption Update](#)
Submitted by: Laura Blaul, Assistant Chief/Fire Marshal, Fire Prevention Department
- Recommended Action:
Receive and file the report.

REPORTS (14)

14. [Chief's Report](#)

ELECTION OF CHAIR AND VICE CHAIR

BOARD MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for September 23, 2010, at 6:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 15th day of July 2010.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, August, 11, 2010, 12 noon
Claims Settlement Committee Meeting	Thursday, August 26, 2010, 5:00 p.m.
Executive Committee Meeting	Thursday, August 26, 2010, 6:00 p.m.