

**REGION 1
400 Level CICCIS Peer Review Committee
December 9, 2008
MINUTES**

Call to order at 1006. A quorum was present.

In attendance were:

Ish Messer	OES
Keith Gurrola	VNC
Nick Duvally	LAC Training Specialist
Andy Doyle	LA County Firefighter's Local 1014 - Labor
Brian Norton	ORC
Jeff Ohs	LOB Operational Area F
John Thomas	ANF
Steve Hobbs	SBC
Terry McElwee	MTO
John Tripp	Vice Chair
Steve Biggs	BUR Operational Area C
Ken Carter	TOR Operational Area G
Eric Moore	ELS Operational Area G
Art Nevarez	ORC
Kurt Stone	ATA
David Kay	SLU
Greg Pisano	SLU
Sandra Viola	SBC
Jim Arledge	VNC

Introduction of members

Agenda review

Minutes from May 6, 2008 meeting were approved.

Old Business:

New certificate paper with the current State Fire Marshall's signature has finally been distributed to agency representatives.

New Business:

Scott Vail has retired – Nick Duvally is now Chair State CICCIS Board.

Discussion on approved instructor and curriculum, no perquisites, required certificates missing, etc.

Discussion of NWCG & non-members. Non-members cannot hand out NWCG certs. NWCG 300 level and above curriculums should not be altered.

FEMA certificates should not replace NWCG or equivalency certs.

Duvally discussed student certificates in question. It is being addressed at the State level. Needs to be more scrutiny on instructors by colleges. Training Officers need to check on legitimate instructors and students. Message needs to get out to all represented areas especially 300 level.

Field Manager's Course Guide to be Appendix to CICC documents. Every 300 level Peer Review Committee has it available to them and should be utilizing FMCG for certificates/instructors prior to class. Sponsoring agencies need to be aware and review FMCG for currency.

Motion: Duvally recommended a letter be written to Mike Richwine in regards to college courses not meeting FMCG requirements, it should be implemented statewide.

Motion amended: Local government sponsored classes need to meet FMCG Instructor Guidelines.

Motion passed.

Duvally gave an update on the statewide rewrite of 310-1. They are trying to bring more into line to meet our needs and make more user-friendly for local governments. After a couple more meetings, it could be up by the start of the new fire season.

Elections:
Annual election for new chair.

Keith Gurrola nominated. Nomination approved. Gurrola needs to select a Vice-Chair. John Tripp selected as Vice-Chair. VNC needs an alternate for committee.

Packet Submittals:

The Committee approved the following packets:

Bill White (ATA)	PIO2
Steve Stoll (SBC)	OSC2

Note: 2 positions on 1 packet. OPBD not accepted at this time. Will resubmit at a later date.

Rick Reeder (ORC)	OSC2
Rick Reeder (ORC)	OPBD
Mike Boyle (ORC)	OSC2
Mike Boyle (ORC)	OPBD
Rob Patterson (ORC)	PSC2
Ray Valenzuela (ORC)	LSC2
John Tripp (LAC)	ICT2
Jeff Ohs (LOB)	OSC2
Jeff OHS (LOB)	OPBD
Bryan VandenBossche (VNC)	OSC2

The Committee denied the following packets:

Jorge Camargo (ORC) for OSC2 and OPBD. Denied. Needs more trainee assignments. Needs to provide documentation that shows completed training/experience requirement of DIVS.

Scott Poster (LAC) for ICT2. Denied due to lack of ICT3 training.

Scott Schuster (VNC) for OSC2. Denied for lack of documented field experience.

Roundtable:

Duvally - needs applications for the S-420 class ASAP. Class will be 3rd week in March. Class signups are weak at all Federal Training Centers.

Norris – Sections to be formed for operational areas.

Thomas – There has been a cap put on traveling and classes are being cut. Slots are available in most classes.

Tripp – Doing follow-up on negative STEN evaluations.

Messer – Decertification procedures need to be addressed.

Motion: Conference Call Process for Packet Approval.

The Region 1 CICC Committee Chairperson has the ability to call a special meeting. This meeting will not replace the normally scheduled meeting but will be used in an effort to present applications on an urgent need.

This forum will be conducted on a trial basis for 1 year. It will be re-evaluated by the committee at the next regularly scheduled meeting. Following the 1-year time frame, the process for the meeting shall be as follows:

1. A complete packet will be submitted to the committee chairperson for review and possible presentation to the committee.
2. The packets will be evaluated as a .pdf document to all committee members.
3. Within 1 week. The primary, or the Vice-Chair will convene on a conference call.
4. The normal quorum requirements shall be met for the meeting to be an official meeting.
5. Minutes of the meeting shall be sent to all members after the conclusion of the meeting.

Motion Passed

Adjourned at 1328.

Next Meeting: Tentative 5/5/09 1000 at the VNC Station 50.