

## XOR CICCIS 300 Peer Review Committee Meeting

March 5, 2009

### Members in attendance:

AC Messer - OES  
DC Laser - Fountain Valley  
BC Nevarez - OCFA

FC Norton - OCFA  
FC Ganger - Laguna Beach

### Others in attendance:

Fire Chief Lewis - Orange City  
DC Matheis - Newport Beach  
DC Engberg - Huntington Beach  
DC Eickhoff - Orange City

BC Dominic - Costa Mesa  
BC Neely - USFS  
FC McGovern - Garden Grove  
FF Mickey Hansen - OCFA

### Discussion items:

- Committee Chair Nevarez distributed copies of the document entitled *California Incident Command Certification System* containing information on the new CICCIS web site. He solicited any thoughts for improvement from the members that could be implemented to the existing website. Committee Chair Nevarez asked that the committee membership roster (including alternates) be placed on the website as well.
  - Committee member McGovern asked if a link could be established from ROSS to the roster
  - Committee member Norton stated that the information in ROSS mirrors the information in IQS.
  - BC Dominic asked if the order of the information included in the CICCIS submittal packets could be included on the website.
  - Committee member Norton stated that the information was contained in the website [www.ciccs.net](http://www.ciccs.net) <http://www.ciccs.net>
- Committee Chair Nevarez will send a letter to OCFA Fire Chief Chip Prather for distribution to the Metro Net City Fire Chiefs asking for nominations to fill the vacancy left by committee member Laser. Committee Chair Nevarez invited those interested in becoming committee members to submit a letter of interest including a resume for consideration for future openings.
  - Voting to fill the Metro Net Cities position will take place at the June meeting.

- Committee member Norton suggested that the alternates should be selected for each committee member with the intention of advancing in the Peer Review Committee.
- Committee member Messer stated that the Peer Review Committee members serve a two-year term as dictated in the CICCIS guidelines.
- In response to Committee Chair Nevarez's inquiry, Committee member Messer discussed the makeup and selection of Peer Review Committee members as dictated in the CICCIS guidelines.
- Committee Chair Nevarez reiterated his request that each fire department have one representative attend each meeting.
- Committee Chair Nevarez acknowledged committee member Laser's efforts and hard work which contributed to Peer Review Committee success.
- Committee member Messer once again discussed the recommendation made from Region 1 CICCIS Level 400 Peer Review Committee to CICCIS Task Force
  - Region 1 recommends all Orange County operational area trainee applicants submit an application package to be reviewed / approved by the Level 300 Peer Review Committee before being entered into ROSS as a trainee
    - Recommendation was previously approved and implemented at December 2007 meeting, then discontinued at the request of the Fire Chiefs at the September 2008 meeting in favor of using a checklist system.

IQS Applications:

None submitted.

Next Peer Review Committee meeting scheduled for Thursday, June 4, 2009, 0900 at RFOTC.