



## OCFA Planning and Development

# NOTICE

## Expiration of New Construction Plans & Inspections

**Effective June 1, 2014**

### **Plans:**

The permit application will expire in six months if there is no activity on the plans after the plans are returned for corrections. Two six-month extensions may be requested. The request for an extension must occur before the six-months have elapsed. If the permit application expires, all inspection fees will automatically be returned to the applicant listed on OCFA Service Request (SR) Form.

### **Inspections:**

The permit application will expire six months from the date the plan was approved if no inspection is scheduled and completed. One six-month extension may be requested. The request for extension must occur before the six-months have elapsed. If the final inspection has not occurred, the permit application will expire six months from the last inspection if no additional inspections are scheduled and completed. If the application expires, any unused fees will automatically be returned to the applicant listed on OCFA SR Form.

### **Exception:**

Permit expiration will not apply to complex, multi-year projects with OCFA concurrence.

### **Expired Permit Application:**

In the event that the permit application expires and the project is re-established, a new application and plans will be required to be submitted to OCFA through the normal submittal process.