INSTRUCTIONS:

- Fill in the project/business address and provide a brief description of the scope of work and type of business operation that will take place.
- Answer questions 1 through 10, read and initial items 11 and 12, then complete and sign the certification section.
- If you answer: "YES" to any part of questions 1 through 10, submit the type of plan indicated in italics to OCFA.
- In some cases, other plan types not indicated herein may also be necessary depending on specific conditions or operations.
- Visit www.ocfa.org for submittal information and locations. If you need assistance in filling out this form or have questions regarding requirements for review, please contact OCFA at 714-573-6108 or visit us at 1 Fire Authority Road, Irvine, CA 92602.

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<tr>
<th>Address</th>
<th>Suite</th>
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<tr>
<td>Project Scope/Business Description</td>
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**YES**

1. ☐ ☐ Construction of a new building, a new story, or increase the footprint of an existing building? Changes to roadways, curbs, or drive aisles? Addition, relocation, or modification of fire hydrants or fences/gates? Construction within 300 feet of an active or proposed oil well? Fire Master Plan (PR145)

2. ☐ ☐ Property is adjacent to a wildland area or non-irrigated native vegetation? Fire Master Plan (PR145); a Fuel Modification Plan may also be required. (PR120, PR124)

3. ☐ ☐ Located in or < 100’ from a Division of Oil, Gas, and Geothermal Resources (DOGGR) field boundary, < 300’ from an oil/gas seep, or < 1000’ from a landfill? Methane Work Plan. (PR170)

4. ☐ ☐ Installation/modification/repair of underground piping, backflow preventers, or fire department connections serving private fire hydrant/sprinkler/standpipe systems? Underground Plan. (PR470, PR475)

5. ☐ ☐ Drinking/dining/recreation/meetings/training/religious functions or other gatherings in a room > 750 sq.ft. (> 1,000 sq.ft. for training/adult education) or > 49 people? Healthcare/outpatient services for > 5 people who may be unable to immediately evacuate without assistance? Education for children (academic tutoring for ages 5+ is exempt unless classified as an E occupancy by the Building Official)? Adult/child daycare? 24-hour care/supervision? Incarceration or restraint? Hotel/apartment or residential facility with 3+ units and 3+ stories (3-story townhouses/rowhouses where an independent direct exit to grade is provided for dwelling are exempt)? Congregate housing/dormitories with 17+ people? High-rise structure (55+ feet to highest occupied floor level)? Architectural Plan (PR200-PR285)

6. ☐ ☐ Installation/modification of locks delaying or preventing occupants from leaving a space or requiring use of a card, button, or similar action to open a door in the direction of exit travel? Architectural, Sprinkler, and/or Alarm Plan depending on the occupancy and type of device installed (PR200-PR280, PR420-PR425, PR500-PR520)

7. ☐ ☐ Installation/modification/use of spray booths; dust collection; dry cleaning; industrial ovens/drying equipment; industrial/commercial refrigeration systems; compressed gasses; tanks for cryogenic or flammable/combustible liquids; vapor recovery; smoke control; battery back-up/charging systems (> 50 gal. electrolyte, > 1,000 lb. lithium ion); welding/brazing/soldering, open flame torches, cutting/grinding; or other similar operations? Special Equipment Plan (PR315, PR340-PR382)

8. ☐ ☐ Storage/use/research with flammable/combustible liquids or other chemicals? Motor vehicle/aircraft maintenance/repair? Cabinetry/woodworking/finishing facility? Chem Class & floor plan (full architectural plan if H occupancy); Special Equipment Plans may be necessary. (PR315-PR360, PR232-PR240)

9. ☐ ☐ Storage or merchandizing areas in excess of 500 sq. ft. where items are located higher than 12’ (6’ for high-hazard commodities, plastic, rubber, foam, etc.)? High-piled Storage Plan (PR330)

10. ☐ ☐ Cooking under a Type I commercial hood; installation or modification of a fire extinguishing system located in a commercial cooking hood? Hood & Duct Extinguishing System, not just the hood mechanical plan. (PR335)

Initials of the two items indicating that you have read and understand the statement:

11. ☐ ☐ *Sprinklers/Alarms: Consult Building/Fire Codes and ordinances to determine sprinkler/alarm requirements; if a system is required, plans shall be submitted for OCFA review. Existing buildings undergoing remodel must be evaluated by a licensed contractor to determine if modification is needed; if so, contractor shall submit plans prior to making modifications.

12. ☐ ☐ Fire Hazard Severity Zone: Consult maps available at building department or on OCFA website to determine if your site is located in a FHSZ. Buildings in a FHSZ may be subject to special construction requirements detailed in CBC Chapter 7A or CRC R327—the building department will determine specific requirements.

I certify under penalty of perjury under the laws of the State of California that the above is true:

<table>
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<tr>
<th>Print Name</th>
<th>Signature</th>
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<td>Phone Number</td>
<td>Date</td>
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Building Department: If you have verified that all of the questions have been answered accurately as “NO”, and the project does not otherwise require OCFA review of sprinkler or alarm plans*, then you may accept this signed form as a written release that OCFA review is not required. Should you still require that the applicant have plans approved by OCFA, please initial here _________ or attach an OCFA referral form and have the applicant submit the form along with the appropriate plans and fees for OCFA review.