



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### EXECUTIVE COMMITTEE

#### REGULAR MEETING

Thursday, July 17, 2014

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

***Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2<sup>nd</sup> floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.***

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

**CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Jeff Hetschel

**PLEDGE OF ALLEGIANCE** by Director Shawver

**ROLL CALL**

## PRESENTATIONS

No items.

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

## REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

### MINUTES

1. [Minutes from the June 26, 2014, Special Executive Committee Meeting](#)  
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:  
Approve as submitted.

### CONSENT CALENDAR

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

2. [Monthly Investment Reports](#)  
Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:  
Receive and file the reports.

3. [Sole Source Blanket Order Extension and Increase– Air Exchange Incorporated](#)  
Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:  
Approve and authorize the Purchasing Manager to renew and adjust the sole source blanket order (BO1416) with Air Exchange Incorporated for up to three years for an amount not to exceed \$150,000 annually.

4. **Blanket Order Extensions – Firefighting Foam & Department Uniforms**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to renew the blanket order (B01470) with LN Curtis & Sons for up to three years for an amount not to exceed \$40,000 annually.
2. Approve and authorize the Purchasing Manager to renew the blanket order (B01319) with Galls Inc. for one year for an amount not to exceed \$400,000.

5. **Sole Source Blanket Order Extension and Increase – Vidacare Intraosseous Infusion System**

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew and adjust the sole source blanket order (BO1323) with Vidacare for up to three years for an amount not to exceed \$70,000 annually.

6. **Blanket Order Extension and Increase – 6<sup>th</sup> Street Consulting**

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the blanket order (EO0262) with 6<sup>th</sup> Street Consulting for up to three months and increase it by \$24,050 for a new amount not to exceed \$402,019.

7. **Blanket Order Extension and Increase – Motorola Solutions, Mobile Data Network**

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew and adjust the blanket order (BO1367) on a quarterly basis for up to one year for an annual amount not to exceed \$51,303.

8. **Blanket Order Increase – Special Litigation Counsel for Validation Proceedings**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase the blanket order (B01501) with Richards, Watson & Gershon by \$25,000 for a new amount not to exceed \$100,000.

9. [Request for Proposal No. DC1954 – Executive Search Services – Fire Chief](#)  
Submitted by: Jeremy Hammond, Human Resources Director

Recommended Action:

Direct staff to recommend a final executive search firm to the Board of Directors at its meeting of July 24, 2014, based on the evaluation of proposals submitted in response to OCFA's RFP.

**END OF CONSENT CALENDAR**

**DISCUSSION CALENDAR**

No items.

**REPORTS**

10. Chief's Report

**COMMITTEE MEMBER COMMENTS**

**CLOSED SESSION**

**CS1. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**

Title: Director of Communications

Authority: Government Code Section 54957(b)

**ADJOURNMENT** – The next regular meeting of the Executive Committee is scheduled for Thursday, August 21, 2014, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 10<sup>th</sup> day of July 2014.

---

Lydia Slivkoff, CMC  
Assistant Clerk of the Authority

**UPCOMING MEETINGS**

Board of Directors Meeting

Thursday, July 24, 2014, 6:00 p.m.

Budget and Finance Committee Meeting

Wednesday, August 13, 2014, 12:00 noon