OCFA PLAN SUBMITTAL & APPROVAL SEQUENCE

This flowchart shows the typical sequence in which plans need to be submitted to and approved by OCFA. It is an overview only: not all plan types that OCFA reviews are shown, and not all plan types shown are required for all projects. In addition to this flowchart, please refer to the OCFA Plan Submittal Criteria Form and OCFA Guidelines to determine which plans may need to be submitted for your project.

The "Planning & Site Development" documents in dashed boxes are part of the local Planning Department's development review process and may not be required for all projects, and not all projects that are subject to development review will be routed to OCFA for evaluation—contact the local Planning Department for more information on the development review process for your project. When projects are forwarded to OCFA for development review, the conditions of approval provided by OCFA to the local Planning Department will also outline expected plan submittals to OCFA.

ADVANCE PLANNING/EIR REVIEW

When evaluation of an EIR or similar documentation is necessary, it shall be completed before submittal of other plans

TENTATIVE MAP

If a tentative map needs review, it may be submitted before, concurrently with, or after the development review plan, depending on the scope of the map

DEVELOPMENT REVIEW (CUP, Pre-planning App, etc.)

- When the Planning Department requests OCFA input, development review shall precede submittal of a FMP
- Must be approved prior to or concurrently with FMP

PLANNING & SITE DEVELOPMENT

FUEL MODIFICATION and/or FIRE PROTECTION PLAN

- Conceptual fuel mod must be approved before tentative map; precise before FMP
- Fire Protection Plan must be approved before tentative map and FMP

METHANE

Methane work plan and findings must be approved before FMP

FIRE MASTER PLAN (FMP)

- Must be submitted after development review and before architectural plan
- Must be approved prior to approval of architectural plan

FINAL MAP

If a tentative map review was required, the final map cannot be cleared before development review, tentative map, FMP, and precise fuel mod plans are approved. Completion of a secured fire protection agreement may also be necessary.

ARCHITECTURAL PLAN

- Submit after completion of development review process
- Can be reviewed simultaneously with FMP, but cannot be approved before FMP

HAZARDOUS MATERIALS & PROCESSES (Chemicals, High-Piled Storage, Tanks, Refrigeration, Ovens, Battery Systems, etc.)

Where an architectural submittal is required, the plan types listed in Guideline E-04 must be reviewed before approval of the architectural plan

BUILDING DESIGN & USE

SPRINKLER PLAN

- Submit after approval of the architectural plan
- Fire pumps and standpipes must be reviewed concurrently with the sprinkler plans

UNDERGROUND PLAN

- Submit after approval of the FMP
- May be submitted with the sprinkler plan
- Must be approved before or concurrently with sprinkler plan

HOOD & DUCT EXTINGUISHING SYSTEM

Where an architectural plan is required, it must be submitted before the hood and duct extinguishing plan

MONITORING or ALARM PLAN

- Submit after approval of architectural plan
- Submit after approval of sprinkler plan

FIRE & LIFE-SAFETY SYSTEMS