

Instructions by City

Project Location	File	Plan Type	Submit to:	Corrections at:	Approval Pickup:
Planning - All Areas	Ask	Map, CUP, EIR, NOP or CEQA	City Planning Dept.	City Planning Dept.	City Planning Dept.
Aliso Viejo (949) 425-2540	USB	All Other Types	OCFA	OCFA	Building Dept. 12 Journey
		Fire Alarms (only)	OCFA	OCFA	OCFA
Buena Park (714) 562-3636	USB	All Types	OCFA	OCFA	Building Dept. 6650 Beach Blvd
Cypress (714) 229-6730	USB	All Types	OCFA	OCFA	OCFA
Dana Point (949) 248-3594	USB	All Types	OCFA	OCFA	OCFA
Garden Grove** (714) 741-5309 <i>**GGV Water Dept. approval needed to submit OCFA Sprinkler or Underground plans</i>	USB	Residential Site/Fire Master Plans	OCFA	OCFA	OCFA
		Hood/Duct & Fire Alarms	OCFA	OCFA	Building Dept. 11222 Acacia
		All Other Types - <i>First, get GGV Bldg. Dept. Permit #</i>	OCFA	OCFA	Building Dept. 11222 Acacia
Irvine (949) 724-6313	USB	Residential Site/Fire Master Plans, Sprinklers, Special Extinguishing Systems, Hoods, & Alarms	OCFA	OCFA	OCFA
	EPR only	All Other Types Submit to IrvineReady.org	EPR-Bldg. Dept. (Online)	EPR - Bldg. Dept (Online).	EPR - Bldg. Dept. (Online)
Laguna Hills (949) 707-2627	USB	All Types	OCFA	OCFA	OCFA
Laguna Niguel (949) 362-4354	USB	All Other Types/New Alarms	OCFA	OCFA	Building Dept. 30111 Crown Valley
		All Sprinklers & Alarm TI's	OCFA	OCFA	OCFA
Laguna Woods (949) 707-2627	USB	All Types	OCFA	OCFA	OCFA
Lake Forest (949) 461-3470	USB	All Types	OCFA	OCFA	OCFA
La Palma (714) 690-3340	USB	All Types	OCFA	OCFA	OCFA
Los Alamitos (562) 431-3538 x302	USB	All Types	OCFA	OCFA	OCFA
Mission Viejo (949) 470-3054	USB	All Types	OCFA	OCFA	OCFA
R. Santa Margarita (949) 635-1800	USB	All Types	OCFA	OCFA	OCFA
San Clemente (949) 361-6100	USB	Sprinklers, Undergrounds, Hood, & Alarms	OCFA	OCFA	OCFA
		All Other Types	OCFA	OCFA	Building Dept. 910 Calle Negocio, #100
San Juan Capistrano (949) 493-1171	USB	All Types (<i>PR182's can be picked up at OCFA</i>)	OCFA	OCFA	Building Dept. 30448 Rancho Viejo
Santa Ana (714) 573-3132	USB	All Types - <i>New/Relocated Underground & 13/13R Sprinklers w/ outside risers must have Santa Ana Planning Dept. stamp</i>	OCFA	OCFA	OCFA
Seal Beach (562) 431-2527	USB	All Types	OCFA	OCFA	Building Dept. 211 Eighth St
Stanton (714) 890-4286	USB	All Types	OCFA	OCFA	OCFA
Tustin (714) 573-3132	USB	All Types	OCFA	OCFA	Building Dept. 300 Centennial Way
Villa Park (714) 998-1500	USB	All Types	OCFA	OCFA	OCFA
Westminster (714) 548-3254	USB	All Types	OCFA	OCFA	Building Dept. 8200 Westminster Blvd.
Yorba Linda (714) 961-7100	USB	All Types	OCFA	OCFA	OCFA
County of Orange (714) 667-8888	USB	Types	OCFA	OCFA	OCFA