

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Meeting
Wednesday, June 11, 2014
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on June 11, 2014, at 12:00 p.m. by Chair Swift.

PLEDGE OF ALLEGIANCE

Director Bressette led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Randal Bressette, Laguna Hills
Trish Kelley, Mission Viejo
Jerry McCloskey, Laguna Niguel
Al Murray, Tustin
Elizabeth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: Sam Allevato, San Juan Capistrano

Also present were:

Fire Chief Keith Richter	Ex Officio Bruce Channing
General Counsel David Kendig	Assistant Chief Lori Smith
Assistant Chief Brian Stephens	Assistant Chief Lori Zeller
Clerk of the Authority Sherry Wentz	Assistant Clerk Lydia Slivkoff

PUBLIC COMMENTS (F: 12.02B3)

Chair Swift opened the Public Comments portion of the meeting. Chair Swift closed the Public Comments portion of the meeting without any public comments.

MINUTES

1. **Minutes for the May 14, 2014, Budget and Finance Committee Meeting** (F: 12.02B2)

On motion of Director Murray and second by Director Weinberg, the Committee voted to approve the minutes of the May 14, 2014, Budget and Finance Committee Meeting, as submitted. Vice Chair Bressette and Director McCloskey noted abstentions.

CONSENT CALENDAR

Director McCloskey pulled Agenda Item No. 2 for separate consideration.

2. **Monthly Investment Reports** (F: 11.10D2)

Director McCloskey pulled this item for a question regarding zero maturities on the Aging Report.

Treasurer Tricia Jakubiak indicated the zero maturities will be filled in when OCFA receives the TRAN proceeds on July 1, 2014.

On motion of Director McCloskey and second by Director Murray, the Committee voted unanimously to direct staff to place the item on the agenda for the Executive Committee meeting of June 26, 2014, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

3. **Monthly Status Update – Orange County Employees' Retirement System** (F: 17.06B)

On motion of Vice Chair Bressette and second by Director Kelley, the Committee voted unanimously to receive and file the report.

DISCUSSION CALENDAR

4. **Request from City of Santa Ana for Release of Escrow** (F: 10.03, Santa Ana)

Assistant Chief Zeller provided an overview on the City of Santa Ana's request for release of escrow, and introduced Santa Ana City Manager David Cavazos, Director of Finance Francisco Gutierrez, and Assistant Director of Finance Robert Cortez. Mr. Cortez provided a PowerPoint presentation on the City of Santa Ana's current financial status.

A lengthy discussion ensued.

On motion of Director Weinberg and second by Vice Chair Bressette, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of June 26, 2014, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Find that the City of Santa Ana's financial condition has improved such that the need for Security has changed and that the Security should be eliminated.
2. Authorize the release of \$2.9 million held in escrow as Security for the City of Santa Ana's financial obligations under the Fire Services and Emergency Medical Services Agreement.

By consensus, the Committee directed that the City of Santa Ana report back to the Committee when the City has reached its projected unassigned General Fund Reserve Balance of 20%.

5. Communication with Auditors for Fiscal Year 2013/14 Financial Audit (F: 15.02B)

Assistant Chief Zeller introduced Finance Manager Jim Ruane who provided an overview on auditor communications and introduced Rich Kikuchi, CPA for Lance, Soll & Lunghard, who provided an update on the Fiscal Year 2013/14 Financial Audit.

On motion of Director Weinberg and second by Director McCloskey, the Committee voted unanimously to receive and file the report.

6. Updated Cost Reimbursement Rates (F: 15.12)

Assistant Chief Zeller introduced Finance Manager Jim Ruane who provided an overview on the updated cost reimbursement rates.

On motion of Director Murray and second by Vice Chair Bressette, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of June 26, 2014, with the Budget and Finance Committee's recommendation that the Board of Directors approve and adopt the proposed Cost Reimbursement Rate schedules effective July 1, 2014.

7. Approval of the Updated OCFA Advanced Life Support (ALS) Paramedic and Basic Life Support (BLS) Medical Supplies Reimbursement Rates (F: 15.12)

Assistant Chief Zeller introduced Finance Manager Jim Ruane who provided an overview on the updated OCFA Advanced Life Support (ALS) Paramedic and Basic Life Support (BLS) Medical Supplies Reimbursement Rates.

On motion of Vice Chair Bressette and second by Director Weinberg, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of June 26, 2014, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Upon approval of the proposed increase to the maximum BLS emergency 9-1-1 transportation billing rate by the Orange County Board of Supervisors, authorize staff to increase OCFA's Advanced Life Support (ALS) and Basic Life Support (BLS) Medical Supply reimbursement rates by the same percentage increase effective on or after July 1, 2014.

REPORTS (F: 12.02B6)

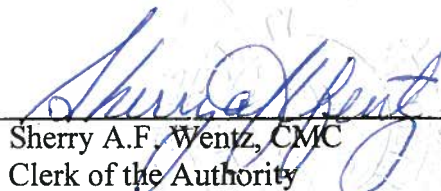
No items.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Director Murray thanked Division Chief Kris Concepcion and OCFA staff for providing a Drowning Prevention Awareness video at the June 3, 2014, City of Tustin Council meeting, and for participating in the State of the City.

Director McCloskey thanked Division Chief Bryan Brice for coordinating the same Drowning Prevention Awareness video for the City of Laguna Niguel Council meeting, and indicated he was very pleased with OCFA.

ADJOURNMENT – Chair Swift adjourned the meeting at 1:00 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, July 9, 2014, at 12:00 noon.


Sherry A.F. Wentz, CMC
Clerk of the Authority